



**MINUTES
TREE BOARD/BEAUTIFICATION
ADVISORY COMMITTEE
CITY OF ST. AUGUSTINE BEACH
WEDNESDAY, FEBRUARY 10, 2016
7:00 PM.**

City Hall
2200 A1A South
St. Augustine Beach, FL 32080

I. CALL TO ORDER

Chairman Lombari called the meeting to order at 7:00 p.m.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Present. LeaAnn Lombari, Tanya Frantzen; Craig Thomson,
Mary Beth Hutchinson; Jeanette Smith; Ann Palmquist and Joan Mueller

Also Present: Max Royle, City Manager; Ken Gatchell; Assistant Public Works Director;
and April Haskins, Secretary.

IV. APPROVAL OF MINUTES OF JANUARY 28, 2016 MEETING

The minutes of January 28, 2016 were approved by general consensus.

**V. REVIEW OF ROLE/RESPONSIBILITIES OF THE TREE
BOARD/BEAUTIFICATION ADVISORY COMMITTEE**

The Board decided to table this item until the March meeting. Chairman Lombari stated that she would like to do more research on what the Commission has tasked the Board with.

VI. BEAUTIFICATION ADVISORY COMMITTEE MATTERS

A. Determination of Beautification Awards for 2015

The Board discussed the nominations for the Beautification Awards and chose the following by unanimous voice votes:

Residential - 507 D Street

Commercial – Quality Inn, 901 Beach Blvd

The Committee agreed to wait until next year to include a new category for the Beautification Awards: Special Recognition for Environmentally Sensitive Developments.

B. Report from Mr. Gatchell Concerning Beautification of Plazas Project

Mr. Gatchell presented to the Committee a site plan of the D Street Plazas with the placement of the trees following the Committee's suggested beautification plan

The Committee discussed beautifying additional parkettes with any excess funds from the D Street plazas beautification using four trees for each plaza the areas they discussed are:

- 8th Street
- 1st Street
- A Street in front of Jacks BBQ
- 14th Street on the both the north and south sides

Mr. Gatchell voiced concerns that the plaza on the north side of 14th street is a parking lot. Mr. Thomson suggested removing the asphalt from a section of the plaza to accommodate a tree.

Mr. Thomson MADE A MOTION to use any monies left from the D Street Plaza beautification project to beautify additional plazas. Ms Palmquist seconded. The motion passed with unanimous voice vote.

Mr. Thomson also volunteered to head these beautification projects

C. Discussion of Replacing Plants on City-Owned Properties

Ms. Palmquist agreed to work with a local nursery to come up with a replanting plan for different City owned property.

Mr. Thomson MADE A MOTION to allow Ms. Palmquist to work with a nursery for replanting areas that are City owned properties. Ms. Frantzen seconded. Motion passed with an unanimous voice vote.

In addition, Ms Palmquist suggested that the Committee rethink the landscaping request made by owners of Cafe 11. The owners attended the Committee's January meeting with a landscape plan. The plan was denied by the Committee due to some invasive plants that were included in the plan. Ms Palmquist suggests that the Committee work with the owners to develop a suitable plan.

D. Consideration of Developing a Five-Year Beautification Plan for A1A Beach Boulevard

Ms. Lombardi suggested that the Committee table this item until the next meeting. She would like to review the scope of the Committee's role, and would like to see if the Committee has been charged with developing a plan that extends beyond A1A.

E. Review of City-Owned Properties

Mr. Howell provided a map of City owned properties per Ms. Palmquist request. Mr. Gatchell reviewed the map with the Committee.

The Committee agreed to discuss this item further next month.

F Other Beautification Committee Matters

There were no additional matters to be discussed.

VII TREE BOARD MATTERS

A. Review of Reports from Building Official on Clearing of Five Lots South of 7th Street and Removal of Tree Because of Fence

The Board reviewed the report from Mr. Larson regarding the clearing of lots on 7th Street.

The Board requested further information from Mr. Larson regarding the large Maple Tree on 7th Street lots. Specifically, they are requesting the diameter of this tree so that the fine can be calculated for the removal or what size tree needs to be replaced.

Ms. Lombardi asked of Mr. Royle what needs to happen to ensure that the fine is imposed or a replacement tree planted. She suggested that the owners go before the Code Enforcement Board, or at the very least Mr. Larson send the owners a letter explaining their options of either paying into the tree bank or replacing the tree.

Mr. Thomson is requesting a report of tree removals on any property being developed. He also requested that Mr. Royle ask Mr. Larson if there is a tree survey on developing lots. If so, the committee is asking for a copy each month.

The Board has requested that the Building Department provide a detailed monthly report or tree survey on the development of any property.

The Board decided to discuss this further at their next meeting. They also would like to discuss this in depth with the Land Planner as the Tree Ordinance is being reviewed.

B. Marriott Tree: Review of Information Concerning It

Mr. Royle provided the Committee with a report from a local arborist from The Tree Medic regarding the status of the large Oak Tree located on the Marriott property.

The report stated that the Oak Tree is stressed and weak, and that it will be re evaluated again in two months.

The Committee feels that some of their pertinent questions have not been addressed in this report and are requesting more information. Specifically, if the construction has caused the stress on the tree and the best practice to sustain the tree.

The Committee also requested a copy of the original report from Mr Lippi

C. Review of Report from Events Coordinator re: Arbor Day Preparations

The Board discussed plans for Arbor Day.

Ms. Frantzen will be working on the program for the event. The Board selected a picture for the cover of the program.

Ms Mueller will be contacting the Girl Scout troop that presented the colors last year

Mr. Gatchell informed the Board that there are only 70 trees for the Arbor Day giveaway. He also stated that he is having a difficult time ordering and receiving the trees before Arbor Day

Chairman Lombari would like to have two Eastern Red Cedar Trees, specifically *Juniperus virginiana*, donated from a local nursery for Arbor Day prizes. Ms Palmquist offered to check with a nursery to see if two trees can be donated.

D Other Tree Board Matters

There were no further matters to discuss.

VIII FINDING NEW MEMBERS FOR THE BOARD/COMMITTEE

IX. SCHEDULING DATE FOR NEXT MEETING

The next meeting will be held on March 23, 2016.

X. ADJOURNMENT

Chairman Lombari adjourned the meeting at 9:10 p m.



LeaAnn Lombari- Chairman

ATTEST 

City Manager