

FISCAL YEAR 2020 ADOPTED BUDGET



REVENUE ACCOUNTS	ANTICIPATED FY19	RECEIVED AS OF 5/31/19	FORECAST TO BE		FY18 ACTUAL	PROPOSED FY20	PROPOSED FY21
			REC'D AS OF 09/30/19				
TAXES							
Ad Valorem Taxes - Current	2,963,828.00	2,864,886.87	2,719,704.08		2,719,824.33	3,243,896.00	
Ad Valorem Taxes - Delinquent	500.00	123.29	278.96		933.97	500.00	
Electric	615,000.00	349,211.92	622,765.00		625,483.84	625,000.00	Incr based on CY
Natural Gas Utility Taxes	2,000.00	995.78	1,707.05		2,134.80	2,000.00	
Propane	17,000.00	11,285.77	19,347.03		16,907.10	17,000.00	
Communication Service Tax	183,843.00	96,113.97	192,227.94		186,327.55	187,731.00	Adj based on DOR
Local Business Tax Receipts	31,000.00	6,813.62	31,220.43		31,732.16	32,550.00	Incr based on 5% incr
TOTAL TAXES	3,813,171.00	3,329,431.22	3,587,250.50		3,583,343.75	4,108,677.00	
LICENSES AND PERMITS							
Building Permits	250,000.00	220,994.14	331,491.21		257,987.40	300,000.00	Incr based on review w/Bldg Ofcl
Other Permits	10,000.00	11,620.00	17,430.00		12,108.50	10,000.00	
Event Permits	5,000.00	4,305.00	6,457.50		5,221.42	5,000.00	
Electric Franchise Fees	440,000.00	197,645.65	404,369.00		434,706.58	440,000.00	
Impact Fees - Public Safety	3,500.00	4,170.00	6,255.00		2,723.25	3,500.00	
Impact Fees - Culture & Recreation	3,700.00	6,442.50	9,663.75		3,427.00	3,700.00	
Impact Fees - Public Buildings	15,000.00	9,118.50	13,677.75		12,215.50	15,000.00	
Special Assessment-Charges for Public Service	-	-	-		25,000.00	-	
TOTAL LICENSES AND PERMITS	727,200.00	454,295.79	789,344.21		753,389.65	777,200.00	

INTERGOVERNMENTAL

COPS Federal Grant	-	-	-	-	-	
State Grants-Public Safety	14,159.00	-	-	-	14,891.00	
State Grants-Disaster Relief	-	-	260,288.00	39,059.97	-	
State Grants-Culture & Recreation	75,000.00	-	-	1,500,000.00	100,000.00	Grant-bathrooms
State Shared Revenue Proceeds	151,130.00	91,820.00	122,426.67	140,460.41	148,965.00	
Alcoholic Beverage License Tax	3,500.00	140.20	97.89	3,034.53	3,000.00	Red based on PY
1/2 Cent Sales Tax	585,216.00	295,633.53	394,178.04	590,715.68	612,911.00	
Local Government Unit-Physical Environment	25,000.00	25,000.00	-	-	-	
SJC Business Tax Receipts	13,000.00	3,001.66	14,002.21	10,191.67	13,000.00	
TDC Funds	68,592.00	68,592.00	25,000.00	25,000.00	40,000.00	
TOTAL INTERGOVERNMENTAL	935,597.00	484,187.39	815,992.81	2,308,462.26	932,767.00	

CHARGES FOR SERVICES

Zoning Fees	4,000.00	4,000.00	4,800.00	4,650.00	3,000.00	
Plan Review Fees	87,500.00	79,859.95	95,831.94	83,943.23	87,500.00	
Sales of Maps & Publication	-	-	-	-	-	
Certification, Copying and Binding	150.00	581.12	697.34	517.71	150.00	
Surcharge Retainage	4,000.00	779.72	935.66	3,283.16	1,000.00	
Administrative Charges	15,000.00	13,577.66	16,293.19	12,165.45	15,000.00	
Beach Patrol	50,000.00	-	50,000.00	45,614.38	50,000.00	
Police Reports	700.00	225.30	270.36	641.00	700.00	
Protective Inspection Fees	1,000.00	175.00	210.00	930.00	500.00	
CHARGES FOR SERVICES - CON'T						
Service Charge-Garbage/Solid Waste	226,044.00	151,839.34	218,052.92	220,094.86	226,044.00	
Service Charge-Tree Mititgation	6,000.00	5,700.00	6,840.00	5,412.50	6,000.00	
Dog Tag Fees	175.00	62.00	74.40	180.00	-	Removed based on 8/5 mtg
Other Charges for Services	35,000.00	31,032.46	37,238.95	33,398.09	38,000.00	
TOTAL CHARGES FOR SERVICES	429,569.00	287,832.55	431,244.77	410,830.38	427,894.00	

FINES AND FORFEITURES

Court Fines	6,700.00	5,167.31	6,889.75	6,825.94	6,700.00
Parking Tickets	2,300.00	7,212.00	14,000.00	1,958.00	15,000.00
Code Enforcement Fines	1,000.00	1,120.00	1,344.00	5,895.35	1,000.00
Ordinance Voilation Fines	3,000.00	2,204.00	2,644.80	1,334.00	2,000.00
Other Fines & Forfeitures	5,200.00	3,849.82	4,619.78	2,110.00	1,900.00
TOTAL FINES AND FORFEITURES	18,200.00	19,553.13	29,498.33	18,123.29	26,600.00

INVESTMENT INCOME

Interest on Investments	13,000.00	10,935.84	13,123.01	4,680.58	15,000.00
Interest on State Board of Administration	16,000.00	15,940.71	19,128.85	18,045.91	16,000.00
Interest in Local Gov't Investment Pools	20,100.00	13,090.79	15,708.95	341.99	20,000.00
TOTAL INVESTMENT INCOME	49,100.00	39,967.34	47,960.81	23,068.48	51,000.00

MISCELLANEOUS

Meeting Room Rental Fees	1,250.00	980.00	1,176.00	1,303.00	1,300.00	Incr based on PY,CY
Disposition of Fixed Assets	10,000.00	-	5,000.00	8,099.00	5,000.00	Red based on CY
Sale of Surplus Materials and Scrap	-	187.33	281.00	-	-	
Event Sponsorships/Vendor Fees	18,700.00	15,767.70	18,921.24	52,683.55	-	
Event Marketing Partnerships	12,000.00	6,000.00	7,200.00	5,750.00	-	
Arbor Day Sponsorships					750.00	
Veterans' Day Sponsorships					-	
Beach Blast Off Vendor Fees					19,000.00	
Beach Blast Off Sponsorships					6,000.00	
Miscellaneous Donations	26,000.00	1,095.00	1,314.00	240.00	3,294.42	1/2 Comm. Kostka's Salary Contr
Contractors' Licenses	10,000.00	4,135.00	4,962.00	17,148.00	10,000.00	
Refund of Prior Year Expenditures	8,000.00	3,353.53	4,024.24	6,559.24	5,000.00	
Workers' Compensation Reimbursements	11,423.00	11,422.95	13,707.54	5,314.80	-	
Other Miscellaneous Revenues	800.00	790.80	948.96	856.94	800.00	

Debt Proceeds	250,000.00	220,000.00	264,000.00	-	-	REMOVED
TOTAL MISCELLANEOUS	<u>348,173.00</u>	<u>263,732.31</u>	<u>321,534.97</u>	<u>97,954.53</u>	<u>51,144.42</u>	
TOTAL GENERAL FUND REVENUES	<u>6,321,010.00</u>	<u>4,878,999.73</u>	<u>6,022,826.40</u>	<u>7,195,172.34</u>	<u>6,375,282.42</u>	
TRANSFERS						
Emergency & Contingency	50,000.00	-	-	-	50,000.00	
Unexpended State Funds	-	-	10,000.00	-	-	
Parks & Recreation	602,189.00	-	-	-	-	
Impact Fees-Public Buildings	75,000.00	-	-	-	100,000.00	Bathrooms-50%
Impact Fees-Police Protection	75,000.00	-	-	-	-	
Beach Blast Off	-	-	40,000.00	-	-	
Forfeiture & Seizure	-	-	-	-	-	
Building Department Carryover	-	-	67,300.00	-	15,000.00	Added for Cap Purch
Capital Projects	600,000.00	-	-	-	600,000.00	
Unassigned Fund Balance	-	-	-	-	-	
TOTAL TRANSFERS	<u>1,402,189.00</u>	<u>-</u>	<u>117,300.00</u>	<u>-</u>	<u>765,000.00</u>	
TOTAL GENERAL FUND REVENUES AND TRANSFERS	<u>7,723,199.00</u>	<u>4,878,999.73</u>	<u>6,140,126.40</u>	<u>7,195,172.34</u>	<u>7,140,282.42</u>	

<u>GENERAL FUND - EXPENDITURES</u>	<u>APPROPRIATED FY19</u>	<u>SPENT AS 5/31/2019</u>	<u>FORECAST TO BE SPENT AS OF 9/30/19</u>	<u>FY18 ACTUAL</u>	<u>PROPOSED FY20</u>
<u>DEPARTMENT - LEGISLATIVE (City Commission)</u>					
<u>Personnel Services</u>					
Executive Wages	33,266.00	21,643.72	32,465.58	33,265.00	34,264.00
FICA Taxes	2,545.00	1,610.11	2,415.17	2,468.64	2,622.00
Retirement	3,178.00	1,838.88	2,758.32	2,662.86	3,327.00
Life/Health Insurance	-	-	-	-	-
<u>Total Personnel Services</u>	38,989.00	25,092.71	37,639.07	38,396.50	40,213.00
<u>Operating Expenditures/Expenses</u>					
Codification Fees	10,000.00	1,199.17	1,798.76	5,395.01	5,000.00
Other Contractual Services	2,500.00	-	-	21,985.62	2,500.00
Travel & Per Diem	2,500.00	1,356.41	3,000.00	1,481.50	2,500.00
Postage	-	-	-	-	500.00
Equipment Maintenance and Repair	5,936.00	5,935.65	5,935.65	6,384.94	5,875.00
Printing, Copying & Binding	-	-	-	-	-
Entertainment	3,536.00	3,535.01	3,535.01	308.99	3,600.00
Election Expense	1,000.00	298.54	298.54	-	500.00
Records Management Expense	10,000.00	9,950.20	9,950.20	9,934.68	10,000.00
Other Expenses	1,000.00	610.18	915.27	884.25	1,000.00
Office Supplies	300.00	36.23	54.35	40.46	150.00
Uniforms	76.00	68.00	68.00	-	100.00
Other Operating Supplies/Exp.	3,014.00	30.04	45.06	14.54	8,100.00
Publications & Subscriptions	-	-	-	-	-
Memberships	2,274.00	2,274.00	2,274.00	1,775.00	2,600.00
Training & Education	650.00	590.00	1,750.00	1,065.00	2,000.00
<u>Total Operating Expenditures/Expenses</u>	42,786.00	25,883.43	29,624.83	49,269.99	44,425.00
<u>Capital Outlay</u>					

<u>GENERAL FUND - EXPENDITURES</u>	<u>APPROPRIATED FY19</u>	<u>SPENT AS 5/31/2019</u>	<u>FORECAST TO BE SPENT AS OF 9/30/19</u>	<u>FY18 ACTUAL</u>	<u>PROPOSED FY20</u>
<u>DEPARTMENT - LEGISLATIVE (City Commission)</u>					
Office Equipment	-	-	-	-	-
<u>Total Capital Outlay</u>	-	-	-	-	-
<u>Total Legislative Deparment</u>	81,775.00	50,976.14	67,263.90	87,666.49	84,638.00

EXPLANATIONS OF PROPOSED EXPENDITURES FOR LEGISLATIVE DEPARTMENT

ACCOUNT TITLE	AMOUNT	EXPLANATION	
Codification Fees	\$ 5,000	Annual fee for availability of codes online	\$ 550
		Codification of LDRs and ordinances as needed	\$ 4,450
Other Contractual Services	\$ 2,500	Contracted services - miscellaneous	
Travel & Per Diem	\$ 2,500	Northeast Florida League of Cities dinner meetings	\$ 500
		Miscellaneous seminars, workshops, etc.	\$ 500
		Hotel, Mileage and Per Diem for FLC Conference	\$ 1,500
Postage	\$ 500	Postage for Public Notices	
Equipment Repair & Maintenance	\$ 5,875	Archive for Social Retention of Webpage, Facebook, etc.	\$ 3,475
		AHA (Municode Web) Annual Maintenance (website)	\$ 2,400
Entertainment	\$ 3,600	Northeast Florida League of Cities Dinner hosted by the City	\$ 1,900
		Employee holiday party	\$ 1,700
Election Expense	\$ 500	Fee for election	
Records Management Expense	\$ 10,000	Laserfische software support fee (MCCI)	\$ 10,000
Other Expenses	\$ 1,000	Plaques and certificates for employees (longevity), Commissioners and board members; membership plaques, certificates	\$ 800
		Nameplates for Commission and boards:	\$ 50
		Miscellaneous Commission expenses	\$ 150
Office Supplies	\$ 150	DVD for meetings, and miscellaneous office supplies	
Uniforms	\$ 100	Embroidered shirts for Commissioners	

EXPLANATIONS OF PROPOSED EXPENDITURES FOR LEGISLATIVE DEPARTMENT

ACCOUNT TITLE	AMOUNT	EXPLANATION	
Other Operating Supplies/Expenses	\$ 8,100	Supplies for meetings, cards, flowers for illnesses,	\$ 130
		City Pin Replenishment/Miscellaneous Tokens	
		Department's share of financial software support fee-MCSJ	\$ 170
		Email for Board Members,Commission-EOP2	\$ 1,440
		Ofc 365 Adv Threat Protection	\$ 360
		REV Services	\$ 6,000
Publications and Subscriptions	\$ -	Miscellaneous books and publications (Sunshine manuals, etc.)	
Memberships	\$ 2,600	Florida League of Cities	\$ 600
		Northeast Florida League of Cities	\$ 100
		Florida Shore and Beach Preservation Association	\$ 500
		American Coastal Coalition	\$ 500
		Miscellaneous memberships and allowance for increases	\$ 200
		St. Johns County Chamber of Commerce	\$ 700
Training & Education	\$ 2,000	Registration Fees for Conferences and Institutes	

<u>GENERAL FUND - EXPENDITURES</u>	<u>APPROPRIATED FY19</u>	<u>SPENT AS of 5/31/19</u>	<u>FORECAST TO BE SPENT AS OF 09/30/19</u>	<u>FY18 ACTUAL</u>	<u>PROPOSED FY20</u>
<u>DEPARTMENT - EXECUTIVE (City Manager)</u>					
<u>Personnel Services</u>					
Executive Salary	121,210.00	78,319.70	96,967.25	120,009.24	121,210.00
Car Allowance	1,000.00	653.82	809.49	999.96	1,000.00
FICA	9,350.00	5,826.32	7,213.54	8,961.21	9,350.00
Retirement	30,730.00	18,855.79	23,345.26	27,702.74	31,957.00
Life & Health Insurance	7,843.00	5,530.07	6,846.75	7,526.34	8,586.00
Workers Comp	247.00	184.74	232.32	232.32	247.00
<u>Total Personnel Services</u>	170,380.00	109,370.44	135,414.62	165,431.81	172,350.00
<u>Operating Expenditures</u>					
Travel & Per Diem	937.50	761.50	761.50	624.50	800.00
Mileage	500.00	-	-	42.26	100.00
Bonding Insurance	28.00	27.04	27.04	27.04	28.00
Equipment Repair & Maintenance	115.50	115.50	115.50	115.50	116.00
Uniforms	53.00	53.00	53.00	-	55.00
Small Tools & Equipment	-	-	-	-	-
Other Operating Supplies	357.00	-	240.00	240.00	605.00
Publications & Subscriptions	297.00	296.98	296.98	241.80	300.00
Memberships	1,400.00	1,320.67	1,320.67	1,311.07	450.00
Training & Education	600.00	550.00	550.00	525.00	600.00
<u>Total Operating Expenditures</u>	4,288.00	3,124.69	3,364.69	3,127.17	3,054.00
<u>Total for Executive Department</u>	174,668.00	112,495.13	138,779.31	168,558.98	175,404.00

EXPLANATIONS OF PROPOSED EXPENDITURES FOR EXECUTIVE DEPARTMENT

ACCOUNT TITLE:	AMOUNT	EXPLANATION		
Travel & Per Diem	\$ 800	Hotel and meals to the Florida League of Cities conference		
Mileage	\$ 100	Mileage reimbursement for use of personal vehicle outside St. Johns County		
Bonding Insurance	\$ 28	Department's share of employee dishonesty bond		
Equipment Repair & Maintenance	\$ 116	Miscellaneous Equipment Repair		
Uniforms	\$ 55	Uniform shirts		
Other Operating Supplies/Expenses	\$ 605	Department's share of financial software support fee	\$ 340	
		Office 365 Annual Subscription	\$ 240	
		Anti Virus Software	\$ 25	
Publications & Subscriptions	\$ 300	St. Augustine Record, Florida League of Cities Magazine and allowances for increases		
Memberships	\$ 450	International City Manager's Association-REMOVED	\$ -	
		Florida County & City Managers Association	\$ 450	
Training & Education	\$ 600	Conference Registration		

<u>GENERAL FUND - EXPENDITURES</u>	<u>APPROPRIATED FY19</u>	<u>SPENT AS OF 5/31/19</u>	<u>FORECAST TO BE SPENT AS OF 9/30/19</u>	<u>FY18 ACTUAL</u>	<u>PROPOSED FY20</u>
<u>DEPARTMENT - FINANCE AND ADMINISTRATION</u>					
<u>Personnel Services</u>					
Regular Salaries	395,739.00	253,754.29	399,486.38	373,352.29	390,726.00
Overtime	9,000.00	3,894.11	5,955.70	8,041.03	9,000.00
Sick Leave Incentive	1,000.00	218.91	291.88	1,053.46	1,000.00
FICA	31,040.00	18,049.57	31,038.65	26,603.80	30,656.00
Retirement	62,300.00	37,183.99	56,869.63	70,692.77	55,867.00
Life & Health Insurance	103,158.00	70,748.22	101,361.34	101,425.46	116,017.00
Workers Comp	411.00	307.92	387.20	387.20	411.00
<u>Total Personnel Services</u>	602,648.00	384,157.01	595,390.77	581,556.01	603,677.00
<u>Operating Expenditures</u>					
Attorney Fees	45,000.00	24,860.00	46,290.00	46,085.20	81,000.00
Audit Fees	17,200.00	17,200.00	17,200.00	8,500.00	17,500.00
Other Contractual Services	-	-	-	4,500.00	-
Travel - Per Diem	5,000.00	2,255.36	3,383.04	3,464.90	5,000.00
Mileage	1,500.00	1,181.63	1,500.00	743.50	2,000.00
Telephone	8,200.00	5,351.64	8,027.46	8,150.55	8,200.00
Postage	2,027.00	2,026.80	3,040.20	2,076.47	2,000.00
Equipment Leases	2,000.00	1,297.63	1,946.45	1,972.34	2,000.00
Bonding Insurance	120.00	104.00	104.00	104.00	120.00
Equipment Repair & Maintenance	1,400.00	567.05	850.58	567.05	1,000.00
Printing, Copying & Binding	3,600.00	1,997.38	2,996.07	906.11	3,200.00
Legal Advertising	5,000.00	1,892.86	2,839.29	6,064.86	5,000.00
Public Education Campaigns					2,000.00
Other Expenses	2,500.00	352.00	528.00	2,210.23	2,500.00
Office Supplies	5,000.00	1,976.49	2,964.74	5,326.53	4,000.00

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<u>DEPARTMENT - FINANCE AND ADMINISTRATION</u>					
Uniforms	500.00	338.00	338.00	-	500.00
Small Tools & Equipment	3,000.00	1,539.54	2,309.31	3,589.35	4,000.00
Other Operating Supplies/Expense	6,673.00	2,574.20	5,781.30	4,053.86	13,244.00
Publications & Subscriptions	366.00	365.20	415.20	112.72	400.00
Memberships	1,994.00	1,994.00	2,069.00	1,943.86	2,245.00
Training & Education	4,840.00	1,985.87	2,978.81	3,031.80	5,975.00
<u>Total Operating Expenditures</u>	115,920.00	69,859.65	105,561.43	103,403.33	161,884.00
<u>Capital Outlay</u>					
Office Equipment	8,000.00	4,630.00	4,630.00	1,290.04	3,000.00
Software	12,500.00	11,900.00	11,900.00	-	
<u>Total Capital Outlay</u>	20,500.00	16,530.00	16,530.00	1,290.04	3,000.00
<u>Total for Finance & Administration</u>	739,068.00	470,546.66	717,482.20	686,249.38	768,561.00

EXPLANATIONS OF PROPOSED EXPENDITURES FOR FINANCE/ADMINISTRATION DEPARTMENT

ACCOUNT TITLE:	AMOUNT	EXPLANATION	
Attorneys Fees	\$ 81,000	Monthly retainer \$6,000 x 12	\$ 72,000
		Labor attorney fees	\$ 2,000
		Legal fees beyond retainer scope of work	\$ 7,000
Audit Fees	\$ 17,500	General fund portion of audit fees	\$ 14,500
		Single audit	\$ 3,000
Other Contractual Services	\$ -	Consulting services for accounting if needed	
Travel Per Diem	\$ 5,000	Rooms and per diem allowance for: Florida Association of City Clerks Annual Conference Florida Government Finance Officers Association Annual Conference FGFOA School of Government Finance Florida Gulf Coast ARMA Conference Miscellaneous Seminars & Workshops	
Mileage-Personal Vehicle	\$ 2,000	Personal vehicles used for City business	\$ 500
		Mileage for travel to scheduled conferences	\$ 1,500
Telephone	\$ 8,200	Based on year-to-date expenditure with an allowance for rate increase	
Postage	\$ 2,000	Based on year-to-date expenditure with an allowance for rate increase	
Equipment Leases	\$ 2,000	Postage meter	\$ 500
		Copier	\$ 1,500
Bonding Insurance	\$ 120	Department's portion of employee dishonesty bond	
Equipment Repair & Maintenance	\$ 1,000	Computer/equipment repair	

EXPLANATIONS OF PROPOSED EXPENDITURES FOR FINANCE/ADMINISTRATION DEPARTMENT

ACCOUNT TITLE:	AMOUNT	EXPLANATION	
Printing, Copying & Binding	\$ 3,200	Envelopes, letterhead, vending stickers, checks, purchase orders & other miscellaneous items based on year-to-date expenditures	\$ 1,000
		Copier usage fees	\$ 2,200
Legal Advertising	\$ 5,000	Meeting ads, legal notices. Based on year-to-date expenditures	
Public Education Campaigns	\$ 2,000	Videos, mailers for public education efforts	
Other Expenses	\$ 2,500	Miscellaneous fees & expenses such as bank service charges	
Office Supplies	\$ 4,000	Paper, filing supplies, printer ink/toner, card printer supplies, etc.	\$ 4,000
Uniforms	\$ 500	Embroidered shirts for staff	
Small Tools & Equipment	\$ 4,000	Miscellaneous software needs	\$ 2,500
		Miscellaneous small equipment needs/replacements	\$ 1,500
Other Operating Supplies	\$ 13,244	Ordinance and other document recording costs. Based on year-to-date expenditures	\$ 2,755
		Microsoft Office 365 Annual Software Subscription (9 @ \$240)	\$ 2,160
		Asset Keeper Software Annual Update	\$ 350
		Adobe Creative Suite Annual Subscription	\$ 1,918
		Department's portion of finance software support fee	\$ 4,814
		Office 365 Adv Threat	\$ 672
		Hosting for pickup list	\$ 150
		Anti Virus Software	\$ 425
Publications & Subscriptions	\$ 400	GAAFR Review	\$ 50
		SHRM	\$ 100
		Financial & City Clerk publications as needed	\$ 250
Memberships	\$ 2,245	Government Finance Officers Association (CFO)	\$ 180
		Florida Government Finance Officers Association (CFO & Finance Assistant)	\$ 100
		Florida Government Finance Officers Association First Coast Chapter	\$ 25
		Florida Association of City Clerks (City Clerk & Deputy City Clerk)	\$ 150
		International Institute of Municipal Clerks (City Clerk & Deputy City Clerk)	\$ 310

EXPLANATIONS OF PROPOSED EXPENDITURES FOR FINANCE/ADMINISTRATION DEPARTMENT

ACCOUNT TITLE:	AMOUNT	EXPLANATION		
		Toastmasters Club (City Clerk)	\$	250
		SHRM (City Clerk)	\$	210
		Florida Gulf Coast ARMA (City Clerk)	\$	210
		Florida Municipal Communicators Association	\$	225
		Florida Festivals and Event Association	\$	250
		Florida Local Government Information Systems Association (IT Staff)	\$	200
		Allowance for increases	\$	135
Training & Education	\$ 5,975	FACC Fall Conference (Deputy City Clerk)	\$	400
		FACC Summer Conference (City Clerk)	\$	425
		HR Florida Conference	\$	1,300
		Florida Municipal Communicators Association Conference	\$	225
		Florida Festivals and Events Associaton Conference	\$	450
		Florida Government Finance Officers Association Conference (CFO & Deputy CFO)	\$	800
		FGFOA School of Government Finance (CFO & Deputy CFO)	\$	800
		IT Staff Trainings	\$	1,000
		Miscellaeous Seminars/Training	\$	575
<u>Capital Outlay</u>				
Office Equipment	\$ 3,000	Computer Replacements	\$	3,000
			\$	-
Software	\$ -			

<u>GENERAL FUND - EXPENDITURES</u>	<u>APPROPRIATED FY19</u>	<u>SPENT AS OF 5/31/19</u>	<u>FORECAST TO BE SPENT AS OF 9/30/19</u>	<u>FY18 ACTUAL</u>	<u>PROPOSED FY20</u>
<u>DEPARTMENT - COMPREHENSIVE PLANNING</u>					
<u>Personnel Services</u>					
Regular Salaries	99,974.00	67,258.07	116,885.00	117,508.12	102,556.00
FICA	7,649.00	4,957.08	6,137.34	8,650.34	7,846.00
Retirement	15,884.00	10,001.24	15,001.86	16,680.00	11,759.00
Life & Health Insurance	11,765.00	8,548.52	12,390.00	12,404.20	12,879.00
Workers Comp	3,778.00	2,832.87	3,562.16	3,562.16	3,778.00
<u>Total Personnel Services</u>	139,050.00	93,597.78	153,976.36	158,804.82	138,818.00
<u>Operating Expenditures</u>					
Other Contractual Services	22,250.00	17,687.00	22,250.00	11,250.00	15,000.00
Equipment Repair & Maintenance	97.00	96.93	120.00	96.93	120.00
Printing, Copying, & Binding	25.00	(142.50)	(213.75)	(109.73)	200.00
Legal Advertising	3,000.00	2,172.01	3,258.02	2,720.74	3,000.00
Office Supplies	-	-	-	-	1,000.00
Other Operating Supplies	1,003.00	80.04	480.06	698.04	1,164.00
Publications & Subscriptions	-	-	-	-	-
Memberships	-	-	-	-	-
Training & Education	-	-	-	-	-
<u>Total for Operating Expenditures</u>	26,375.00	19,893.48	25,894.33	14,655.98	20,484.00
<u>Total for Comprehensive Planning</u>	165,425.00	113,491.26	179,870.68	173,460.80	159,302.00

EXPLANATIONS OF PROPOSED EXPENDITURES FOR COMPREHENSIVE PLANNING

ACCOUNT TITLE:	AMOUNT	EXPLANATION	
Other Contractual Services	\$ 15,000	Carryover for EAR consultant	
Equipment Repair & Maintenance	\$ 120		
Printing Copying & Binding	\$ 200	Copies as needed for the Planning Board	
Office Supplies	\$ 1,000	Printing of "Notice of Public Hearing" signs	
		Misc paper, pens	
Legal Advertising	\$ 3,000	Required advertising for variances, concept review,	
		conditional uses, etc. Fees paid by applicant at time of application	
Other Operating Supplies	\$ 1,164	Miscellaneous items (Snacks & Coffee for Planning Board) based on year-to-date expenditures	\$ 490
		Department's share of financial software support fee	\$ 289
		Office 365 Annual Subscription	\$ 360
		Anti Virus Software	\$ 25
Publications & Subscriptions	\$ -		
Memberships	\$ -		
Training & Education	\$ -		

<u>GENERAL FUND - EXPENDITURES</u>	<u>APPROPRIATED FY19</u>	<u>SPENT AS OF 5/31/19</u>	<u>FORECAST TO BE SPENT AS OF 9/30/19</u>	<u>FY18 ACTUAL</u>	<u>PROPOSED FY20</u>
<u>DEPARTMENT - DEBT SERVICE (General Fund)</u>					
<u>Operating Expenditures</u>					
Loan Principal	72,459.00	72,457.87	72,457.87	70,330.82	116,692.00
Loan Interest	6,149.00	6,148.82	6,148.82	7,975.29	10,297.00
<u>Total for Debt Service (General Fund)</u>	<u>78,608.00</u>	<u>78,606.69</u>	<u>78,606.69</u>	<u>78,306.11</u>	<u>126,989.00</u>

EXPLANATION OF PROPOSED EXPENDITURES FOR DEBT SERVICE

ACCOUNT TITLE:	AMOUNT	EXPLANATION
Loan Principal	116,692.00	Principal Portion on Leased 2016 & 2017 vehicles, Garbage Truck
Loan Interest	10,297.00	Interest Portion on Leased 2016 & 2017 vehicles, Garbage Truck

<u>GENERAL FUND - EXPENDITURES</u>	<u>APPROPRIATED FY19</u>	<u>SPENT AS OF 5/31/19</u>	<u>FORECAST TO BE SPENT AS OF 9/30/19</u>	<u>FY18 ACTUAL</u>	<u>PROPOSED FY20</u>
<u>DEPARTMENT - OTHER GOVERNMENTAL SERVICES</u>					
<u>Personnel Services</u>					
Regular Salaries	212,340.00	125,632.07	192,143.17	203,841.96	222,232.00
Overtime	7,000.00	4,971.34	7,603.23	6,743.89	8,000.00
Certificate Incentive	624.00	-	-	-	-
Sick Leave Incentive	1,100.00	416.42	555.23	550.83	600.00
FICA	16,912.00	9,028.70	15,323.07	14,453.55	17,659.00
Retirement	24,357.00	12,546.36	18,819.54	20,656.58	25,838.00
Life & Health Insurance	67,387.00	44,722.72	59,630.29	65,976.28	74,545.00
Workers Comp	5,995.00	4,495.62	5,994.16	5,663.49	5,995.00
Total Personnel Services	335,715.00	201,813.23	300,068.69	317,886.58	354,869.00
<u>Operating Expenditures</u>					
Other Contractual Services	3,000.00	1,887.00	2,830.50	2,618.00	3,000.00
Telephone	1,200.00	822.63	1,233.95	963.03	1,200.00
Electricity	12,000.00	6,218.88	9,328.32	11,483.39	12,000.00
Water & Sewer	2,700.00	1,782.44	2,673.66	2,516.99	2,700.00
Equipment Leases	383.00	382.72	574.08	396.13	383.00
Liability Insurance	34,440.00	25,502.49	33,946.40	31,440.72	34,440.00
Building/Property Insurance	12,800.00	12,331.83	14,763.14	14,089.09	15,000.00
Facility Maintenance	24,868.00	17,872.65	24,868.00	30,854.46	24,868.00
Equipment Repair & Maintenance	7,932.00	979.76	1,469.64	7,926.96	7,932.00
Vehicle Repair & Maintenance	925.00	924.64	1,386.96	(286.62)	925.00
Advertising	300.00	-	-	259.74	300.00
Office Supplies	442.00	441.31	591.74	190.54	600.00
Uniforms	567.00	566.87	850.31	559.68	567.00
Fuel, Oil & Lubes	3,000.00	1,904.50	2,856.75	3,047.23	3,000.00
Small Tools & Equipment	3,000.00	1,606.04	2,409.06	2,996.65	3,000.00
			-		

<u>GENERAL FUND - EXPENDITURES</u>	<u>APPROPRIATED FY19</u>	<u>SPENT AS OF 5/31/19</u>	<u>FORECAST TO BE SPENT AS OF 9/30/19</u>	<u>FY18 ACTUAL</u>	<u>PROPOSED FY20</u>
<u>DEPARTMENT - OTHER GOVERNMENTAL SERVICES</u>					
Other Operating Supplies/Expense	10,894.00	7,463.08	10,894.00	10,917.28	13,031.00
Publications & Subscriptions	50.00	-	-	16.32	50.00
Training & Education	1,300.00	-	-	318.26	650.00
<u>Total Operating Expenditures</u>	119,801.00	80,686.84	110,676.50	120,307.85	123,646.00
<u>Capital Outlay</u>					
Land/Land Improvements	-	-	4,350.00	4,350.00	-
Buildings	60,000.00	54,247.23	11,197.80	23,652.30	60,000.00
Office Equipment	2,002.00	622.84	-	-	-
Other Equipment	126,500.00	-	17,348.65	22,079.41	75,000.00
<u>Total Capital Outlay</u>	188,502.00	54,870.07	32,896.45	50,081.71	135,000.00
<u>Total for Other Governmental Services</u>	644,018.00	337,370.14	443,641.64	488,276.14	613,515.00

Reduced-Server

EXPLANATIONS OF PROPOSED EXPENDITURES FOR OTHER GOVERNMENTAL SERVICES

ACCOUNT TITLE:	AMOUNT	EXPLANATION	
Other Contractual Services	\$ 3,000	Lawn pest/weed control & fertilizer (City Hall Complex)	\$ 2,000
		Miscellaneous Contracted Services (Based on Current Year)	\$ 1,000
Telephone	\$ 1,200	Telephone services for Public Works Complex. 26% of annual cost based on year-to-date expenditures	
Electricity	\$ 12,000	26% of annual cost for Public Works Complex; 60% of annual cost for City Hall Complex based on year-to-date expenditures	
Water & Sewer	\$ 2,700	26% of annual cost for Public Works Complex; 60% of annual cost for City Hall Complex based on year-to-date expenditures	
Equipment Leases	\$ 383	26% of Copier Lease	
Liability Insurance	\$ 34,440	Florida League of Cities estimated premium	
Building/Property Insurance	\$ 15,000	Florida League of Cities estimated premium	
Facility Maintenance	\$ 24,868	Pest/Rodent control; generator repair; a/c repair and maintenance; includes all Facilities	
Equipment Repair & Maintenance	\$ 7,932	Repair/maintenance of lawn equipment	\$ 4,000
		City Hall & Public Works generator annual testing	\$ 2,562
		Replace batters for access control	\$ 570
		Supplies to repair/maintain equip	\$ 800
Vehicle Repair & Maintenance	\$ 925	Maintenance for vehicle #68 and #51	
Advertising	\$ 300	Advertising for Employment	
Office Supplies	\$ 600	Miscellaneous Office Supplies; Department's share of Public Works Budget	
Uniforms	\$ 567	Shirts, hats, rain gear, vests, windbreakers, etc. (24% of annual cost)	
Fuel, Oil & Lubes	\$ 3,000	Fuels and lubricants for vehicles & equipment including City Hall generator	
Small Tools & Equipment	\$ 3,000	Power tools, mowers, trimmers, blowers, hand tools and various accessories	

EXPLANATIONS OF PROPOSED EXPENDITURES FOR OTHER GOVERNMENTAL SERVICES

ACCOUNT TITLE:	AMOUNT	EXPLANATION	
Other Operating Supplies/Equipment	\$ 13,031	Janitorial supplies, employee drug screens and physicals, ID card supplies, plantings for City Hall complex, tools and supplies for City Hall complex lawn maintenance - Based on current year's expenditures	\$ 9,500
		Department's Share of Financial Software Annual Support Fee	\$ 1,902
		26% of Office 365 Annual Subscriptions,Adv Threat,Adobe,ESRI	\$ 753
		Antivirus Software	\$ 875
Publications & Subscriptions	\$ 50	26% of cost for manuals for Public Works department	
Training/Education	\$ 650	Department's share of Public Works employees training costs	
<u>Captial Outlay</u>			
Land/Land Improvements	\$ -		
Buildings	\$ 60,000	Design & Permitting of new Building	\$ 35,000
		Security Improvements	\$ 25,000
Office Equipment	\$ -		
Other Equipment	\$ 75,000	Backup Storage Upgrade (Barracuda)	\$ 10,000
		City Server	\$ 27,500
		City Wide Routing Equipment Refresh with Outsourced Config & Support	\$ 37,500

	APPROPRIATED FY19	SPENT AS OF 5/31/19	FORECAST TO BE SPENT AS 9/30/2019	FY18 ACTUAL	PROPOSED FY20
GENERAL FUND - EXPENDITURES					
DEPARTMENT - LAW ENFORCEMENT					
<u>Personnel Services</u>					
Executive Salary (Chief)	101,228.00	65,408.77	101,228.00	98,777.91	103,253.00
Regular Salaries	1,084,652.00	701,043.55	1,072,184.25	1,011,610.53	1,061,891.94
Holiday Pay	26,000.00	18,687.18	25,694.87	24,828.72	26,000.00
Overtime	50,000.00	29,157.08	44,593.18	48,892.16	50,000.00
Police Incentive Pay	15,000.00	11,487.03	17,568.40	15,326.74	17,700.00
Call Out Stipend	8,400.00	3,876.60	5,928.92	7,153.25	8,400.00
Electronic Communications Stipend	15,000.00	9,719.19	14,864.64	14,223.43	15,000.00
Sick Pay Incentive	10,000.00	6,128.79	8,171.72	8,072.94	10,000.00
Investigator Stipend	2,400.00	1,522.95	2,329.22	1,430.65	2,400.00
FICA	100,421.00	61,183.85	93,575.30	89,027.48	99,041.00
Retirement	270,530.00	181,735.54	272,603.31	260,805.49	279,055.00
Life & Health Insurance	232,195.00	154,933.95	206,578.60	205,714.40	227,776.00
Workers Comp	21,350.00	18,238.84	23,576.12	20,174.38	25,000.00
Total Personnel Services	1,937,176.00	1,263,123.32	1,888,896.53	1,806,038.08	1,925,516.94
<u>Operating Expenditures</u>					
Attorney Fees	2,000.00	-	-	2,000.00	2,000.00
Other Contractual Services	8,900.00	6,340.00	8,900.00	8,760.00	8,900.00
Travel/Per Diem	6,000.00	5,545.82	6,000.00	15,475.79	5,000.00
Telephone	28,000.00	17,752.02	26,628.03	26,675.87	28,000.00
Postage	700.00	145.12	217.68	429.54	700.00
Electricity	8,350.00	5,683.91	8,525.87	8,970.85	8,350.00
Water & Sewer	1,500.00	1,306.07	1,959.11	1,381.98	1,500.00
Equipment Leases	2,000.00	1,081.18	1,621.77	1,631.58	2,000.00
Vehicle Leases	9,910.00	6,990.42	9,910.00	10,712.28	9,910.00
Liability Insurance	33,555.00	24,511.98	32,693.54	30,426.72	33,693.00
Building/Property Insurance	15,613.00	11,549.38	14,303.94	12,819.92	15,613.00
Statutory Insurance	1,710.00	1,710.00	1,710.00	728.00	1,572.00
Facility Maintenance	2,000.00	769.27	1,153.91	2,931.37	2,000.00
Equipment Repair & Maintenance	19,553.00	13,414.80	19,553.00	17,448.44	21,053.00
Vehicle Repair & Maintenance	25,341.00	20,707.36	24,500.00	31,121.32	20,000.00
K-9 Unit	5,000.00	3,023.86	4,535.79	2,971.89	5,000.00

	APPROPRIATED FY19	SPENT AS OF 5/31/19	FORECAST TO BE SPENT AS 9/30/2019	FY18 ACTUAL	PROPOSED FY20
<u>GENERAL FUND - EXPENDITURES</u>					
<u>DEPARTMENT - LAW ENFORCEMENT</u>					
Printing, Copying & Binding	4,200.00	1,563.32	2,344.98	1,805.82	4,200.00
Investigations	5,000.00	3,626.70	5,440.05	4,448.70	5,000.00
Office Supplies	6,500.00	2,201.71	3,302.57	5,179.89	6,500.00
Uniforms	20,962.00	12,122.57	18,183.86	30,462.35	25,000.00
Fuel, Oil & Lubes	48,000.00	28,976.13	49,673.37	57,467.59	50,000.00
Small Tools & Equipment	13,000.00	6,366.61	9,549.92	16,197.92	13,000.00
Crime Prevention Supplies	7,000.00	4,721.77	7,082.66	7,317.11	7,000.00
Medical Supplies	4,000.00	1,523.62	2,285.43	2,052.07	4,000.00
Other Operating Supplies/Expense	18,552.00	8,489.95	12,734.93	18,920.15	29,200.00
Publications & Subscriptions	1,000.00	-	-	260.62	1,000.00
Memberships	3,000.00	1,007.00	1,510.50	2,005.00	3,000.00
Training & Education	28,038.00	26,537.37	26,538.00	30,026.70	25,000.00
Accreditation	5,000.00	3,963.85	5,000.00	5,177.54	5,840.00
<u>Total Operating Expenditures</u>	334,384.00	221,631.79	305,858.87	355,807.01	344,031.00
<u>Capital Outlay</u>					
Vehicles	128,659.00	33,323.00	128,609.00	125,401.23	60,000.00
Office Equipment	9,000.00	3,647.64	8,996.45	15,285.10	3,000.00
Other Equipment	14,159.00	8,461.89	13,857.89	14,761.95	79,891.00
K9	-	-	-	-	-
<u>Total Capital Outlay</u>	151,818.00	45,432.53	151,463.34	155,448.28	142,891.00
<u>Total for Law Enforcement</u>	2,423,378.00	1,530,187.64	2,346,218.74	2,317,293.37	2,412,438.94

Rec

Rec

EXPLANATIONS OF PROPOSED EXPENDITURES FOR POLICE DEPARTMENT

ACCOUNT TITLE:	AMOUNT	EXPLANATION
Attorney Fees	\$ 2,000	Attorney fees items related to law enforcement functions
Other Contractual Services	\$ 8,900	Contracted services for Accreditation Manager
Travel/Per Diem	\$ 5,000	Rooms and per diem allowances for training/conferences travel
Telephone	\$ 28,000	Police department telephone, cell phone and wire card charges. Based on year-to-date expenditures
Postage	\$ 700	Normal postage expense, certified mail for evidence and equipment repairs
Electricity	\$ 8,350	Normal power usage based on year-to-date expenditures with allowance for rate increase
Water & Sewer	\$ 1,500	Normal water usage based on year-to-date expenditures
Equipment Leases	\$ 2,000	Water cooler \$ 380 Postage meter \$ 120 Copier lease \$ 1,500
Vehicle Leases	\$ 9,910	Cost of 2 unmarked administrative vehicle leases
Liability Insurance	\$ 33,693	Florida League of Cities estimated premium
Building/Property Insurance	\$ 15,613	Florida League of Cities estimated premium
Statutory Insurance	\$ 1,572	State mandated coverage for law enforcement officers (2 Year Premium)
Facility Maintenance	\$ 2,000	Miscellaneous facility expenditures out of Public Works Department scope

EXPLANATIONS OF PROPOSED EXPENDITURES FOR POLICE DEPARTMENT

ACCOUNT TITLE:	AMOUNT	EXPLANATION	
Equipment Repair & Maintenance	\$ 21,053	Radar calibration/certifications: 15 x \$100 yr.	\$ 1,500
		Radar density tests (State required): 15 x \$30 yr.	\$ 450
		Patrol car speedometer calibrations: 15 x \$30 yr.	\$ 450
		SmartMCT maintenance contract	\$ 7,140
		FileOnQ evidence software annual maintenance	\$ 4,000
		Laser calibration/certification 1 x \$200/year	\$ 200
		Sound meter calibration: 2x \$100/year	\$ 200
		APS annual maintenance contract for MDT	\$ 400
		Routine maintenance for radios, flashlights, etc.	\$ 200
		Fire extinguisher certification for cars and building	\$ 1,000
		Computer/misc. equipment repair	\$ 2,000
		Easy Street	\$ 400
		NetOp (30 Host + 3 Guest)	\$ 613
		Parts To Upgrade Computers	\$ 2,500
Vehicle Repair & Maintenance	\$ 20,000	Routine maintenance/service based on year-to-date expenditures with increase due to aging fleet	
K-9 Unit	\$ 5,000	Annual Cost for K9 Kilo	
Printing, Copying & Binding	\$ 4,200	Printing of forms not provided by State	\$ 2,000
		Copier Usage	\$ 2,200
Investigations	\$ 5,000	Major case expenditure cost	
Office Supplies	\$ 6,500	Office Supplies based on year-to-date expenditures	
Uniforms	\$ 25,000	Uniforms, dry cleaning expense, bulletproof vests, leather gear, etc.	
Fuel, Oil & Lubes	\$ 50,000	Fuel costs based on year-to-date expenditures	

EXPLANATIONS OF PROPOSED EXPENDITURES FOR POLICE DEPARTMENT

ACCOUNT TITLE:	AMOUNT	EXPLANATION	
Small Tools & Equipment	\$ 13,000	Narcotics kits, book kit, fingerprint supplies, OC spray etc, spare batteries for laptops. Based on year-to-date expenditures	
Crime Prevention Supplies	\$ 7,000	Community program supplies including National Night Out	
Medical Supplies	\$ 4,000	First aid supplies, protective equipment (gloves, masks, blankets), pre-employment screens, and random drug screens	
Other Operating Supplies/Expenses	\$ 29,200	Citation filing fees, miscellaneous items not otherwise classified	\$ 12,500
		Office 365 Annual Supscptions	\$ 7,700
		Office 365 Adv threat	\$ 672
		Department's share of financial software support fee	\$ 4,863
		Department's Share of Anti-Virus Sofware	\$ 875
		PowerDetails	\$ 1,700
		Zotto-Managed Engine Program-Annual Subscription for program	\$ 890
Publications & Subscriptions	\$ 1,000	Florida Law Enforcement Handbooks, Etc.	\$ 1,000
Memberships	\$ 3,000	Law Enforcement Association Memberships based on year-to-date expenditures	
Training and Education	\$ 25,000	Firearms training and supplies, ammunition, targets, posters, Police Law Institute Training, Training Schools (Interview, Traffic, etc.). Conferences (Police Chief, etc.). Tuition Reimbursement	
Accreditation	\$ 5,840	Power DMS	\$ 3,340
		Other accreditation expenses	\$ 2,500
Vehicles	\$ 60,000	Additional Beach Patrol Jeep	

EXPLANATIONS OF PROPOSED EXPENDITURES FOR POLICE DEPARTMENT

ACCOUNT TITLE:	AMOUNT	EXPLANATION	
Office Equipment	\$ 3,000	16 New MDT's-REMOVED	\$ -
		2 Desktop Computers	\$ 3,000
Other Equipment	\$ 79,891	Network Upgrade	\$ 37,500
		Server Upgrade	\$ 27,500
		Grant Purchases TBD	\$ 14,891

GENERAL FUND - EXPENDITURES	APPROPRIATED	SPENT AS	FORECAST TO	FY18	PROPOSED
DEPARTMENT - BUILDING DEPARTMENT	FY19	OF 5/31/19	BE SPENT AS	ACTUAL	FY20
			OF 9/30/19		
<u>Personnel Services</u>					
Regular Salaries	194,413.00	114,769.66	175,530.07	172,049.45	207,289.00
Sick Leave Incentive	870.00	642.59	856.79	-	500.00
FICA	14,911.00	8,465.63	12,947.43	12,711.30	15,896.00
Retirement	24,906.00	13,268.42	19,902.63	20,602.85	26,836.00
Life & Health Insurance	27,561.00	18,241.40	24,321.87	20,197.14	30,160.00
Workers Comp	8,376.00	6,281.58	8,375.44	7,898.68	8,376.00
Unemployment Compensation	-	-	-	613.48	-
Total Personnel Services	271,037.00	161,669.28	241,934.23	234,072.90	289,057.00
<u>Operating Expenditures</u>					
Other Contractual Svcs	-	-	-	-	-
Telephone	6,300.00	2,975.91	4,463.87	3,995.78	5,400.00
Postage	800.00	384.76	577.14	566.41	800.00
Electricity	4,500.00	3,736.23	5,604.35	4,618.39	6,000.00
Water & Sewer	1,300.00	866.11	1,299.17	1,237.56	1,352.00
Equipment Leases	1,720.00	1,162.36	1,716.48	1,858.99	1,720.00
Liability Insurance	611.00	610.78	816.50	788.96	850.00
Building/Property Insurance	5,021.00	4,097.21	5,460.82	4,959.60	5,733.00
Bonding Insurance	77.00	76.96	76.96	76.96	80.00
Equipment Repair & Maintenance	500.00	265.25	265.25	265.25	500.00
Vehicle Repair & Maintenance	1,631.00	1,558.45	1,558.45	1,187.93	1,000.00
Printing, Copying & Binding	3,200.00	1,864.16	2,796.24	542.89	3,200.00
Legal Advertising	600.00	287.20	430.80	371.40	600.00
Office Supplies	2,500.00	1,087.94	1,631.91	3,041.13	2,500.00
Uniforms	500.00	350.00	525.00	369.00	700.00
Fuel, Oil & Lubes	2,000.00	909.84	1,364.76	1,166.41	2,000.00
Small Tools & Equipment	6,330.00	3,107.22	4,660.83	5,766.09	1,000.00
Other Operating Supplies	1,700.00	1,156.23	1,700.00	2,253.03	6,285.00

<u>GENERAL FUND - EXPENDITURES</u>	<u>APPROPRIATED</u>	<u>SPENT AS</u>	<u>FORECAST TO</u>	<u>FY18</u>	<u>PROPOSED</u>
<u>DEPARTMENT - BUILDING DEPARTMENT</u>	<u>FY19</u>	<u>OF 5/31/19</u>	<u>BE SPENT AS</u>	<u>ACTUAL</u>	<u>FY20</u>
			<u>OF 9/30/19</u>		
<u>Personnel Services</u>					
Publications & Subscriptions	1,121.00	624.21	936.32	1,155.47	4,000.00
Memberships	679.00	679.00	1,018.50	520.00	2,000.00
Training & Education	2,500.00	769.95	1,154.93	1,862.33	9,000.00
<u>Total Operating Expenditures</u>	43,590.00	26,569.77	38,058.26	36,603.58	54,720.00
<u>Capital Outlay</u>					
Vehicles	33,000.00	27,923.85	27,923.85	47,272.51	-
Buildings	2,462.00	1,149.42	2,462.00		-
Office Equipment	8,000.00	5,753.86	5,753.86		15,000.00
Software	12,000.00	11,500.00	11,500.00		-
<u>Total Capital Outlay</u>	55,462.00	46,327.13	47,639.71	47,272.51	15,000.00
<u>Total For Building Department</u>	370,089.00	234,566.18	327,632.19	317,948.99	358,777.00

EXPLANATIONS OF PROPOSED EXPENDITURES FOR BUILDING DEPARTMENT

ACCOUNT TITLE:	AMOUNT	EXPLANATION	
Telephone	\$ 5,400	Telephone, Internet Service, Wireless Service	
Postage	\$ 800	Based on year-to-date expenditures	
Electricity	\$ 6,000	Department's share of electricity costs based on year-to-date expenditures	
Water & Sewer	\$ 1,352	Department's share of water and sewer costs. Based on year-to-date expenditures	
Equipment Leases	\$ 1,720	Copier lease	\$ 1,500
		Postage meter	\$ 220
Liability Insurance	\$ 850	Florida League of Cities estimated premium	
Building/Property Insurance	\$ 5,733	Florida League of Cities estimated premium	
Bonding Insurance	\$ 80	Department's share of employee dishonesty bond	
Equipment Repair & Maintenance	\$ 500	Repairs as needed to office equipment based on year-to-date expenditures	\$ 500
Vehicle Repair & Maintenance	\$ 1,000	Repair & Maintenance of vehicles	
Printing, Copying & Binding	\$ 3,200	Forms and applications needed for construction permitting	\$ 1,000
		Copier Usage	\$ 2,200

EXPLANATIONS OF PROPOSED EXPENDITURES FOR BUILDING DEPARTMENT

ACCOUNT TITLE:	AMOUNT	EXPLANATION	
Legal Advertising	\$ 600	Advertising for Code Enforcement Board Meetings	
Office Supplies	\$ 2,500	Normal office & copier supplies	
Uniforms	\$ 700	City identified clothing for staff	
Fuel, Oil & Lubes	\$ 2,000	Fuel required for vehicles #20,21,22,23 & 24	
Small tools & Equipment	\$ 1,000	Misc. small equipment	\$ 1,000
Other Operating Supplies/Expenses	\$ 6,285	Supplies & equipment needed for department's operation	\$ 200
		Department's Share of Financial Software Annual Fee	\$ 3,781
		Office 365 Adv Threat	\$ 144
		Adobe Professional	\$ 495
		Office 365 Annual Subscription (6X240)	\$ 1,440
		Antivirus Software	\$ 225
Publications & Subscriptions	\$ 4,000	Publications based on year-to-date expenditures	
Memberships	\$ 2,000	Memberships to Building Official Association	
Training & Education	\$ 9,000	Continuing education requirements in accordance with Florida Statutes	

EXPLANATIONS OF PROPOSED EXPENDITURES FOR BUILDING DEPARTMENT

ACCOUNT TITLE:	AMOUNT	EXPLANATION
<u>Capital Outlay</u>		
Buildings		
Vehicles		
Office Equipment	\$ 15,000	Large Format Scanner for maps, blueprints
Software		

<u>GENERAL FUND - EXPENDITURES</u>	<u>APPROPRIATED FY19</u>	<u>SPENT AS OF 5/31/19</u>	<u>FORECAST TO BE SPENT AS OF 9/30/19</u>	<u>FY18 ACTUAL</u>	<u>PROPOSED FY20</u>	
<u>DEPARTMENT - GARBAGE/SOLID WASTE SERVICES</u>						
<u>Personnel Services</u>						
Regular Salaries	236,840.00	140,129.38	173,493.52	226,940.99	247,874.00	
Overtime	8,000.00	5,543.28	6,863.11	7,470.59	8,000.00	
Certificate Incentive	696.00	-	-	-	-	
Sick Leave Incentive	1,200.00	464.45	846.73	846.73	1,000.00	
FICA	18,876.00	10,181.72	12,605.94	16,251.25	19,651.00	
Retirement	27,167.00	13,994.45	16,793.34	23,042.87	28,820.00	
Life & Health Insurance	75,163.00	49,918.25	73,473.59	73,526.72	83,147.00	
Workers Comp	28,575.00	21,431.22	26,960.19	26,960.19	28,575.00	
<u>Total Personnel Services</u>	396,517.00	241,662.75	311,036.42	375,039.34	417,067.00	
<u>Operating Expenditures</u>						
Other Contractual Services	170,000.00	79,370.37	119,055.56	114,516.16	130,000.00	Reduced
Telephone	4,500.00	3,140.16	4,710.24	4,312.21	4,900.00	
Electricity	1,600.00	685.46	1,028.19	1,282.06	1,600.00	
Water & Sewer	800.00	539.02	808.53	716.80	800.00	
Equipment Leases	480.00	426.88	640.32	441.82	650.00	
Liability Insurance	1,097.00	956.62	1,434.93	1,179.34	1,500.00	
Building/Property Insurance	4,484.00	3,260.27	4,890.41	3,887.91	5,000.00	
Equipment Repair & Maintenance	1,500.00	622.21	933.32	568.21	1,500.00	
Vehicle Repair & Maintenance	50,000.00	24,390.38	36,585.57	46,983.66	50,000.00	
Advertising	300.00	-	-	289.71	300.00	
Solid Waste Disposal	190,000.00	107,545.32	161,317.98	192,696.28	190,000.00	
Office Supplies	400.00	239.89	359.84	113.38	400.00	
Uniforms	400.00	205.09	307.64	708.61	400.00	
Fuel, Oil & Lubes	27,000.00	15,812.03	23,718.05	27,406.54	27,000.00	
Small Tools & Equipment	1,500.00	751.12	1,126.68	1,628.94	1,500.00	
Medical Supplies	100.00	-	-	-	100.00	
Other Operating Supplies/Expenses	5,200.00	2,826.66	4,239.99	6,065.24	6,973.00	

<u>GENERAL FUND - EXPENDITURES</u>	<u>APPROPRIATED FY19</u>	<u>SPENT AS OF 5/31/19</u>	<u>FORECAST TO BE SPENT AS OF 9/30/19</u>	<u>FY18 ACTUAL</u>	<u>PROPOSED FY20</u>
<u>DEPARTMENT - GARBAGE/SOLID WASTE SERVICES</u>					
Publications & Subscriptions	30.00	-	-	18.18	30.00
Memberships	120.00	-	-	-	120.00
Training & Education	2,233.00	-	-	-	1,000.00
<u>Total Operating Expenditures</u>	461,744.00	240,771.48	361,157.22	402,815.05	423,773.00
<u>Capital Outlay</u>					
Vehicles	230,000.00	1,000.00	-	-	-
Office Equipment	-	694.70	-	-	-
Other Equipment	-	-	-	-	-
<u>Total Capital Outlay</u>	230,000.00	1,694.70	-	-	-
<u>Total for Garbage/Solid Waste</u>	1,088,261.00	484,128.93	672,193.64	777,854.39	840,840.00

EXPLANATIONS OF PROPOSED EXPENDITURES FOR SOLID WASTE DEPARTMENT

ACCOUNT TITLE:	AMOUNT	EXPLANATION	
Other Contractual Services	\$ 130,000	Recycling contract	\$ 146,000
		Contract labor	\$ 3,000
		Public Works Complex generator testing (29% of Annual Cost)	\$ 1,000
Telephone	\$ 4,900	Telephone service at Public Works Complex (29% of Annual Cost)	
		50% of cellular phone cost	
Electricity	\$ 1,600	Electricity service of Public Works Complex (29% of Annual Cost)	
Water & Sewer	\$ 800	Water & sewer service for Public Works Complex (29% of Annual Cost)	
Equipment Leases	\$ 650	Copier Lease	
Liability Insurance	\$ 1,500	Florida League of Cities estimated premium	
Building/Property Insurance	\$ 5,000	Florida League of Cities estimated premium	
Equipment Repair & Maintenance	\$ 1,500	Repair & maintenance of tools, shop equipment and communications equipment, Public Works generator Annual Service & Testing	
Vehicle Repair & Maintenance	\$ 50,000	Repair & maintenance of garbage trucks, flatbed truck & one pick-up truck. Based on year-to-date expenditures with allowance for aging vehicles	
Advertising	\$ 300	Advertising for employment	
Solid Waste Disposal	\$ 190,000	Construction debris, yard trash and commercial disposal fees	

EXPLANATIONS OF PROPOSED EXPENDITURES FOR SOLID WASTE DEPARTMENT

ACCOUNT TITLE:	AMOUNT	EXPLANATION	
Office Supplies	\$ 400	Office & computer supplies (29% of Annual Cost)	
Uniforms	\$ 400	Shirts, hats, rain gear, windbreakers, etc. (29% of annual cost)	
Fuel, Oil & Lubes	\$ 27,000	Fuels & lubricants for vehicles & equipment	
Small Tools & Equipment	\$ 1,500	Power tools, hand tools, air tools, and various accessories	\$ 1,500
Medical Supplies	\$ 100	Medical supplies for sanitation trucks	
Other Operating Supplies/Expenses	\$ 6,973	Drug testing, solvents, degreasers, vehicle wash, personal safety gear, and paper products, fees to tax collector for non-ad valorem assessment	\$4,419
		Department's share of financial software support fee	\$ 1,664
		29% of Ofc 365 Annual Subsc,Adv Threat,Adobe,ESRI,Antivirus	\$ 890
Publications & Subscriptions	\$ 30	Training manuals	
Memberships	\$ 120		
Training & Education	\$ 1,000	Department's share of Public Works employee training	
Office Equipment	\$ -		
Vehicles	\$ -		

<u>GENERAL FUND - EXPENDITURES</u>		APPROPRIATED FY19	SPENT AS OF 5/31/19	FORECAST TO BE SPENT AS OF 9/30/19	FY18 ACTUAL	PROPOSED FY20
<u>DEPARTMENT - PARKING FACILITIES</u>						
<u>Personnel Services</u>						
Regular Salaries		-				-
Overtime		-				-
Sick Leave Incentive		-				-
FICA		-				-
Retirement		-				-
Life & Health Insurance		-				-
Workers Comp		-				-
<u>Total Personnel Services</u>		-	-	-	-	-
<u>Operating Expenditures</u>						
Other Contractual Services		-				
Telephone		-				
Vehicle Repair & Maintenance		-				
Advertising		-				
Office Supplies		-				
Uniforms		-				
Fuel, Oil & Lubes		-				
Small Tools & Equipment		-				
Other Operating Supplies/Expenses		-				
Memberships		100.00				
<u>Total Operating Expenditures</u>		100.00	-	-	-	-
<u>Captial Outlay</u>						
Vehicles		-	-			-
Office Equipment		-				

	APPROPRIATED FY19	SPENT AS OF 5/31/19	FORECAST TO BE SPENT AS OF 9/30/19	FY18 ACTUAL	PROPOSED FY20
<u>GENERAL FUND - EXPENDITURES</u>					
<u>DEPARTMENT - PARKING FACILITIES</u>					
Other Equipment	-	-			
	-				
<u>Total Capital Outlay</u>	-	-	-		-
<u>Total for Parking Facilities</u>	100.00	-	-	-	-

EXPLANATIONS OF PROPOSED EXPENDITURES FOR PARKING FACILITIES DEPARTMENT

ACCOUNT TITLE:	AMOUNT	EXPLANATION
Other Contractual Services		
Telephone		
Vehicle Repair & Maintenance		
Advertising		
Office Supplies		
Uniforms		
Fuel, Oil & Lubes		
Small Tools & Equipment		
Medical Supplies		
Other Operating Supplies/Expenses		
Publications & Subscriptions		
Vehicles	\$ -	

<u>GENERAL FUND - EXPENDITURES</u>	<u>APPROPRIATED FY19</u>	<u>SPENT AS OF 5/31/19</u>	<u>FORECAST TO BE SPENT AS OF 9/30/19</u>	<u>FY18 ACTUAL</u>	<u>PROPOSED FY20</u>
<u>DEPARTMENT - PARKS & RECREATION</u>					
<u>Operating Expenditures</u>					
Electricity	2,000.00	781.27	937.52	980.50	2,000.00
Water	6,000.00	3,734.49	4,481.39	7,298.88	6,000.00
Facility Maintenance	1,000.00	708.57	850.28	850.86	1,000.00
Equipment Repair/Maintenance	6,800.00	6,248.63	7,000.00	6,645.48	7,000.00
Special Events	-	-	-	-	-
Beach Blast Off Event	49,753.00	39,561.10	39,561.10	75,113.68	40,000.00
Fireworks	25,000.00	25,000.00	25,000.00	-	25,000.00
Arbor Day Event	1,228.00	951.73	951.73	474.38	1,000.00
Veterans' Day Event	969.00	968.94	968.94	749.20	1,000.00
Other Event Related Expenses	1,600.00	748.17	748.17	624.67	1,600.00
Other Operating Supplies/Exp	2,000.00	1,783.63	1,783.63	1,582.86	2,000.00
Training & Education	1,200.00	1,112.00	1,112.00	-	1,200.00
<u>Total for Operating Expenditures</u>	97,550.00	81,598.53	83,394.77	94,320.51	87,800.00
<u>Capital Outlay</u>					
Parks/Recreation	150,000.00	-	-	1,800.00	200,000.00
Building	-	-	-	-	-
Beach Related Improvements	100,000.00	42,398.53	100,000.00	-	-
Other Equipment	-	-	-	-	-
Grants/Matching Funds	-	-	-	-	-
<u>Total Capital Outlay</u>	250,000.00	42,398.53	100,000.00	1,800.00	200,000.00
<u>Total for Parks & Recreation</u>	347,550.00	123,997.06	183,394.77	96,120.51	287,800.00

EXPLANATIONS OF PROPOSED EXPENDITURES FOR PARKS RECREATION DEPARTMENT

ACCOUNT TITLE:	AMOUNT	EXPLANATION
Electricity	\$ 2,000	Electricity for 10th & A Street restrooms
Water & Sewer	\$ 6,000	Water & Sewer for 10th & A Street restrooms
Facility Mainenance	\$ 1,000	Maintenance Splash Park Amendities
Equipment Repair & Maintenance	\$ 7,000	Splash Park equipment maintenance
Other Operating Supplies/Expenses	\$ 2,000	Miscellaneous expenses related to Splash Park
Training & Education	\$ 1,200	Pool Certification
Beach Blast Off	\$ 40,000	To be offset by sponsorships/vendor fees
Fireworks	\$ 25,000	To be offset by TDC Grant
Arbor Day Event	\$ 1,000	To be offset by sponsorships
Veterans' Day Event	\$ 1,000	To be offset by sponsorships
Other Event Related Expenses	\$ 1,600	Additional event expenses
Recreational Program Expenses	\$ -	
Parks	\$ 200,000	Ocean Hammock Park Improvements

<u>GENERAL FUND - EXPENDITURES</u>	<u>APPROPRIATED FY19</u>	<u>SPENT AS OF 5/31/19</u>	<u>FORECAST TO BE SPENT AS OF 9/30/19</u>	<u>FY18 ACTUAL</u>	<u>PROPOSED FY20</u>
<u>DEPARTMENT-ECONOMIC ENVIRONMENT</u>					
Advertising	250.00	250.00	250.00	5,250.00	250.00
<u>DEPARTMENT - HUMAN SERVICES</u>					
Other Operating Supplies/Expenses	55.00	-	50.00	49.00	-
					Removed-Dog Tags
<u>INTRAGOVERNMENTAL TRANSFERS OUT</u>					
Intragovernmental Transfer to Road & Bridge Fund	1,160,306.00	548,054.00	1,160,306.00	198,105.00	792,135.00
Intragovernmnal Transfer to Economic Stimulous	-	-	-	-	-
Intragovernmental Transfer to Debt Service Fund	362,178.00	241,452.00	362,178.00	358,967.00	363,159.00
Contingencies	90,470.00	-	-	-	156,473.48
					Reduced
TOTALS:	1,612,954.00	789,506.00	1,522,484.00	557,072.00	1,311,767.48
TOTAL EXPENDITURES:	7,726,199.00	4,326,221.83	6,677,867.75	5,754,106.16	7,140,282.42
Revenues Less Expenditures	(3,000.00)	552,777.90	(537,741.35)	1,441,066.18	(0.00)

EXPLANATIONS OF PROPOSED EXPENDITURES FOR VARIOUS ITEMS

ACCOUNT TITLE:	AMOUNT	EXPLANATION
Other Economic Environment		
Advertising	\$ 250	Florida League of Cities Conference Program
Human Services		
Other Operating Supplies/Expenses	\$ -	
Intergovernmental Transfers Out		
Intragovernmental Transfer to Road & Bridge	\$ 792,135	Subsidy from General Fund necessary to aid Road & Bridge Fund
Intragovernmental Transfer to Debt Service Fund	\$ 363,159	Transfer to Debt Service for 2016 A, C & D Bonds
Contingencies	\$ 156,473	Amount transferred to expenditure accounts for payments of emergency and/or contingency expenses

ROAD & BRIDGE - REVENUE ACCOUNTS		APPROPRIATED FY19	RECEIVED AS OF 5/31/19	FORECAST TO BE REC'D. AS OF 9/30/19	FY18 ACTUAL	PROPOSED FY20	
ACCOUNT NAME							
TAXES							
Local Option Gas Tax (State)		247,968.00	116,829.22	200,278.66	248,081.39	245,764.00	
LICENSES & PERMITS							
Impact Fees -Residential-Transportation		50,000.00	93,305.50	139,958.25	49,213.00	50,000.00	
Impact Fees-Commercial-Transportation		-	-		-	-	
INTERGOVERNMENTAL							
State Grants		169,450.00	61,775.00		-	675,000.00	Weir
State Revenue Sharing		45,297.00	33,326.49	49,989.74	49,053.37	54,067.00	
Fuel Tax Refund		5,800.00	2,744.37	5,488.74	6,021.42	5,800.00	
Local Gov't Unit Grant-Physical Environment		167,366.00	111,577.12	167,366.00	167,365.71	167,366.00	Loan Pymt-Cnty
TDC Funds		20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	
CHARGES FOR SERVICES							
Beautification		-	399.00	-	665.00	-	
Refund of Prior Years Expenditures		-		-	-	-	
Other Charges for Services		48,328.00	40,477.90	48,328.00	48,697.77	48,328.00	
INTEREST INCOME							
Interest on Investments		10.00	0.51	0.77	7.04	10.00	
Interest on State Board of Admin		800.00	126.36	189.54	1,499.33	200.00	
Other Miscellaneous Revenue		-	-	-	9,821.04	-	

<u>ROAD & BRIDGE - REVENUE ACCOUNTS</u>	<u>APPROPRIATED FY19</u>	<u>RECEIVED AS OF 5/31/19</u>	<u>FORECAST TO BE REC'D. AS OF 9/30/19</u>	<u>FY18 ACTUAL</u>	<u>PROPOSED FY20</u>	
<u>ACCOUNT NAME</u>						
TRANSFERS						
Intragovernmental Transfer From General Fund	1,160,306.00	548,054.00	436,742.00	198,105.00	792,135.00	
Transportation	-	-		-	-	
Impact Fees - Roads	300,000.00	-		-	300,000.00	New Drainage on 3rd St,paving
TOTAL REVENUES ROAD & BRIDGE	2,215,325.00	1,028,615.47	1,068,341.69	798,530.07	2,358,670.00	

	APPROPRIATED FY19	SPENT AS OF 5/31/19	BE SPENT AS OF 9/30/19	FY18 ACTUAL	PROPOSED FY20
<u>ROAD & BRIDGE - EXPENDITURES</u>					
<u>Personnel Services</u>					
Regular Salaries	367,511.00	217,573.26	332,759.10	359,907.27	384,632.00
Overtime	9,000.00	8,610.54	13,169.06	23,929.27	14,000.00
Certificate Incentive	1,080.00	-	-	-	-
Sick Leave Incentive	1,600.00	720.72	960.96	817.34	1,100.00
FICA	29,009.00	15,637.15	26,537.02	26,184.70	30,580.00
Retirement	42,156.00	21,721.72	32,582.58	35,374.96	44,720.00
Life & Health Insurance	116,632.00	77,628.10	103,504.13	121,318.66	129,020.00
Workers Comp	13,385.00	10,038.17	10,038.17	11,320.15	13,385.00
<u>Total Personnel Services</u>	580,373.00	351,929.66	519,551.03	578,852.35	617,437.00
<u>Operating Expenditures</u>					
Engineering Fees	20,000.00	-	20,000.00	27,600.00	20,000.00
Audit Fees	4,300.00	4,300.00	4,300.00	6,080.00	4,500.00
Other Contractual Services	71,352.00	8,975.40	13,463.10	18,606.30	25,000.00
Telephone	5,000.00	3,571.08	5,356.62	4,615.27	5,000.00
Electricity	20,000.00	14,539.50	21,809.25	17,245.83	24,000.00
Water & Sewer	1,200.00	836.41	1,200.00	1,161.68	1,200.00
Equipment Leases	705.00	704.80	705.00	612.80	705.00
Liability Insurance	3,201.00	3,200.91	3,200.91	4,240.80	3,201.00
Building/Property Insurance	6,092.00	5,628.09	5,628.09	6,409.18	6,092.00
Equipment Repair & Maintenance	7,019.00	7,018.09	7,018.09	7,615.43	9,000.00
Vehicle Repair & Maintenance	8,580.00	8,579.21	8,579.21	10,145.78	12,000.00
Printing, Copying & Binding	81.00	-	-	-	81.00
Advertising	750.00	319.05	319.05	175.95	750.00
Office Supplies	794.00	137.53	206.30	510.43	500.00
Uniforms	1,000.00	403.22	604.83	-	1,000.00
Fuel, Oil & Lubes	18,460.00	8,158.20	12,237.30	18,069.46	14,000.00
Small Tools & Equipment	4,089.00	1,429.14	2,143.71	5,932.78	4,089.00
Medical Supplies	100.00	-	-	-	100.00
Landscaping Plants and Supplies	10,000.00	1,312.71	1,969.07	7,570.10	10,000.00

	APPROPRIATED FY19	SPENT AS OF 5/31/19	BE SPENT AS OF 9/30/19	FY18 ACTUAL	PROPOSED FY20
Other Operating Supplies/Expense	7,291.00	2,210.31	3,315.47	5,213.92	14,543.00
Streets & Right Of Way	50,000.00	30,071.89	45,107.84	58,987.77	50,000.00
Street Lighting	56,000.00	36,000.18	54,000.27	54,273.99	56,000.00
Publications & Subscriptions	150.00	-	-	-	150.00
Memberships	706.00	706.00	706.00	684.00	706.00
Training & Education	1,250.00	625.00	625.00	815.00	1,250.00
Total Operating Expenditures	298,120.00	138,726.72	212,495.09	256,566.47	263,867.00
Capital Outlay					
Paving	20,000.00	-	-	133,897.30	215,000.00
Parking Areas	12,500.00	10,500.00	75,000.00	82,885.61	-
Sidewalk/Bike Paths	-	-	-	-	-
Beautification Project	40,000.00	21,723.49	22,684.09	24,839.57	10,000.00
Nights of Lights	-	-	-	-	20,000.00
Drainage	570,000.00	199,942.16	332,727.51	312,235.14	130,000.00
Storm Drains	-	-	79,167.00	-	-
Mizell Pond Weir Rehabilitation	120,000.00	7,514.50	-	-	900,000.00
Vehicles	-	-	-	28,880.60	35,000.00
Office Equipment	3,465.00	-	-	-	-
Other Equipment	3,500.00	2,182.47	8,215.00	-	-
Fund Balance Stabilization	400,000.00	-	-	-	-
Total Capital Outlay	1,169,465.00	241,862.62	517,793.60	582,738.22	1,310,000.00
Debt Payment					
Loan Principal	113,990.00	56,581.60	110,732.31	107,568.38	117,342.00
Loan Interest	53,377.00	27,101.24	56,633.37	59,797.30	50,024.00
Total Debt Payment	167,367.00	83,682.84	167,365.68	167,365.68	167,366.00
Total Road & Bridge Expenditures	2,215,325.00	816,201.84	1,417,205.40	1,585,522.72	2,358,670.00
Revenues less Expenditures	-	212,413.63	(348,863.70)	(786,992.65)	-

EXPLANATIONS OF PROPOSED EXPENDITURES FOR ROAD/STREET DEPARTMENT

ACCOUNT TITLE:	AMOUNT	EXPLANATION	
Engineering Fees	\$ 20,000	Professional engineering services for miscellaneous services as required	
Audit Fees	\$ 4,500	Road & Bridge Fund portion of audit fees	
Other Contractual Services	\$ 25,000	Aquatic weed control. Contract rate with Lake Doctors	\$ 9,220
		Ditch bank weed control: Pope Rd., Mickler Blvd., 2nd Ave. and canal	\$ 2,300
		Lawn pest/weed control and fertilizer: Pond 5, Sandpiper pumping station site, triangle site, D St. plaza and A1A medians	\$ 4,320
		Street sweeping	\$ 2,160
		Contract Labor for SR-A1A and Pond 5 maintenance	\$ 4,000
		Other Misc Contractual expenses	\$ 3,000
Telephone	\$ 5,000	Telephone service for Public Works Complex (45% of Annual Cost) 50% of Cell Phone Charges	
Electricity	\$ 24,000	Based on year-to-date expenditure for various irrigation, lift stations and sign lighting along with electricity for holiday lights at Pier Park and Splash Park	\$ 23,000
		Switch over to LED lights	\$ 1,000
Water & Sewer	\$ 1,200	Water & Sewer for Public Works Complex (44% of Annual Cost)	
Equipment Leases	\$ 705	Copier Lease	
Liability Insurance	\$ 3,201	Florida League of Cities estimated premium	
Building/Property Insurance	\$ 6,092	Florida League of Cities estimated premium	

EXPLANATIONS OF PROPOSED EXPENDITURES FOR ROAD/STREET DEPARTMENT

ACCOUNT TITLE:	AMOUNT	EXPLANATION	
Equipment Repair & Maintenance	\$ 9,000	Repair and maintenance of tractor, backhoe, attachments, shop equipment and communications equipment based on year-to-date expenditures. Annual service and testing of Public Works generator (45% of Annual Cost)	
Vehicle Repair & Maintenance	\$ 12,000	Repair and maintenance of vehicles	
Printing Copying and Binding	\$ 81	Miscellaneous Forms needed for operations	
Advertising	\$ 750	Advertising as needed for employment	
Office Supplies	\$ 500	Department's share of Office, computer & copier supplies	
Uniforms	\$ 1,000	Shirts, hats, rain gear, vests, windbreakers, etc. (44% of Annual Cost)	
Fuel, Oil & Lubes	\$ 14,000	Fuel and lubricants for vehicles and equipment. Based on year-to-date expenditures	
Small Tools & Equipment	\$ 4,089	Power tools, mowers, trimmers, hand tools, air tools, computer software and various accessories	\$ 4,089
Medical Supplies	\$ 100	Replacement supplies for first aid kits	
Landscape Plants and Supplies	\$ 10,000	Plants and supplies needed to maintain plazas, city hall complex and parks; Replace plants in City Hall Parking Area	
Other Operating Supplies/Expenses	\$ 14,543	Drug Testing, solvents, degreasers, personal safety gear, paper products and bank fees	\$ 5,135
		Department's share of financial software support	\$ 5,806
		45% of Office 365 Annual Subscriptions,Adv Threat,Adobe,ESRI, Antivirus	\$ 1,402
		Civil 3D Auto Cad	\$ 2,200
Streets and Right of Ways	\$ 50,000	Signs, barricades, asphalt, tree trimming and removal, pavement markings, sidewalk and pavement striping, shell, lime rock, pipe, sod, seed and fertilizer for streets and rights of way maintenance. Based on year-to-date expenditures	
Street Lighting	\$ 56,000	Electricity for street lighting & holiday lights	
Publications & Subscriptions	\$ 150	Handbooks, safety information publications, etc.	
Memberships	\$ 706	Memberships to Public Works Association	

EXPLANATIONS OF PROPOSED EXPENDITURES FOR ROAD/STREET DEPARTMENT

ACCOUNT TITLE:	AMOUNT	EXPLANATION	
Training & Education	\$ 1,250	Department's share of Public Works employee training	
Paving	\$ 215,000	11th Street Pipe Sliplining & resurfacing	\$ 140,000
		Mickler Blvd Resurfacing (Pope to 16th)	\$ 50,000
		Various Locations	\$ 25,000
Parking areas	\$ -	Cost share on parking area	
Sidewalk/Bike Paths	\$ -	Sidewalk on A Street	
Beautification Projects	\$ 10,000	SEPAC design projects	
Vehicles	\$ 35,000	Replace #62-F250 (15 years old)	\$ 35,000
Office Equipment	\$ -		
Other Equipment	\$ -		
Drainage	\$ 130,000	3rd Lane Drainage	\$ 110,000
		Various locations	\$ 20,000
Mizell Pond Rehabilitation Project	\$ 900,000	Mizell Pond Weir Rehabilitation	
Nights of Lights	\$ 20,000		
Loan Principal	\$ 117,342	Principal portion of State Revolving Loan Fund Payment Per Bond Schedule	
Loan Interest	\$ 50,024	Interest portion of State Revolving Loan Fund Payment Per Bond Schedule	

Summary of Proposed Personnel, Operating and Capital Outlay Expenditures

	<u>Salaries & Benefits</u>	<u>Operating</u>	<u>Capital Outlay</u>	<u>Total</u>
Legislative Department	40,213.00	44,425.00	0.00	84,638.00
Executive Department	172,350.00	3,054.00	0.00	175,404.00
Finance & Administration Department	603,677.00	161,884.00	3,000.00	768,561.00
Comprehensive Planning Department	138,818.00	20,484.00	0.00	159,302.00
Other Governmental Services Department	354,869.00	123,646.00	135,000.00	613,515.00
Law Enforcement Department	1,925,516.94	344,031.00	142,891.00	2,412,438.94
Protective Inspections Department	289,057.00	54,720.00	15,000.00	358,777.00
Sanitation Department	417,067.00	423,773.00	0.00	840,840.00
Parking Facilities	0.00	0.00	0.00	0.00
Other Economic Environment	0.00	250.00	0.00	0.00
Human Services	0.00	0.00	0.00	0.00
Culture & Recreation	0.00	87,800.00	200,000.00	287,800.00
Road & Streets Department	617,437.00	263,867.00	1,310,000.00	2,191,304.00
	<u>4,559,004.94</u>	<u>1,527,934.00</u>	<u>1,805,891.00</u>	<u>7,892,579.94</u>

This information is provided in summary form so that you can see easily the major components of the City's two main operating budgets: the General Fund, and the Road/Bridge Fund.

The expenditures are divided into three categories: Personnel, Operating costs, and Capital Outlay costs.

Personnel costs include salaries/wages and benefits, such as health insurance, FICA taxes, retirement, and Workers' Compensation Insurance.

Operating costs include expenditures for fuel, office supplies, electricity, water, liability and property insurance, vehicle and equipment repairs, travel, etc.

Capital outlay costs are the purchase of such items as vehicles (used and new), new equipment, road paving, landscaping, major repairs to City buildings.

<u>DEBT SERVICE FUND REVENUE ACCOUNTS*</u>	<u>APPROPRIATED FY19</u>	<u>RECEIVED AS OF 5/31/19</u>	<u>FORECAST TO BE REC'D. AS OF 9/30/19</u>	<u>FY18 ACTUAL</u>	<u>PROPOSED FY20</u>	
<u>ACCOUNT NAME</u>						
AD VALOREM - VOTED DEBT	598,762.00	585,893.14	610,333.93	516,695.13	676,037.00	.50 Millage Rate, 98% collected
AD VALOREM TAXES-DELINQUENT	-	25.70	30.47	136.14	-	
INTEREST ON INVESTMENTS	1,500.00	-	682.88	1,578.33	1,500.00	
REFUND OF PRIOR YEARS EXPENDITURES		-	-	17,863.06	-	
INTRAGOVERNMENTAL TRANSFERS IN	362,178.00	241,452.00	362,178.00	358,967.00	363,159.00	Total bonds A,C,D
CONTRIBUTION FROM SINKING FUND RESERVE	-	-	-	0.00		
TOTAL REVENUES - DEBT SERVICE FUND	962,440.00	827,370.84	973,225.28	895,239.66	1,040,696.00	
	<u>APPROPRIATED FY19</u>	<u>SPENT AS OF 7/31/19</u>	<u>BE SPENT AS OF 9/30/19</u>	<u>FY18 ACTUAL</u>	<u>PROPOSED FY20</u>	
<u>DEBT SERVICE FUND EXPENSE ACCOUNTS</u>						
LOAN PRINCIPAL	330,000.00	330,000.00	330,000.00	33,376.18	394,046.99	
LOAN INTEREST	214,769.00	194,224.27	214,769.00	129,147.46	200,746.14	
DEBT SERVICE FEES	8,126.00	7,885.99	8,126.00	4,371.38	7,980.00	
SINKING FUND CONTRIBUTION	409,545.00	-	376,775.49	-	437,922.87	
TOTAL EXPENDITURES - DEBT SERVICE FUND	962,440.00	532,110.26	929,670.49	166,895.02	1,040,696.00	
<u>REVENUES LESS EXPENDITURES</u>	-	295,260.58	43,554.79	728,344.64	-	

FY20 FUND BALANCE FOR GENERAL FUND

Nonspendable Fund Balance

Inventories	1,674.28
Non-Spendable Prepaid Items	74,308.49

Restricted Fund Balance

Unexpended State Funds	22,699.00
Impact Fees	325,311.00
Forfeiture & Seizure	5,589.00
Building Dept Carryover	401,314.86

Assigned Fund Balance

Capital Projects	600,000.00	
Emergencies & Contingencies	50,000.00	
Beach Blast Off Funds	15,483.00	
Parks & Recreation	749,612.57	Reduced \$527,189 on Bud Res 19-04.

Total Estimated Fund Balance As of 07/31/19

3,536,081.02

Less: Non Spendable/Restricted/Assigned

2,245,992.20

Unassigned Fund Balance

1,290,088.82

FY20 FUND BALANCE FOR ROAD & BRIDGE FUND

Nonspendable Fund Balance

Fuel Inventory	2,285.05
Non-Spendable Prepaid Items	0.00

Restricted Fund Balance

Impact Fees - Roads	332,808.00
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Assigned Fund Balance

Transportation	-739,870.77
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Total Estimated Fund Balance As of 07/31/19

328,401.15

	512	513	515	519	521	524	534	541	Total	
General Liability				33,467.04	28,508.96				61,976.00	
Auto Liability				797.44	5,183.36	398.72	1,096.48	2,492.00	9,968.00	9,968.00
Auto Property				919.04	5,973.76	459.52	1,263.68	2,872.00	11,488.00	11,488.00
Property/Buildings				9,390.15	6,438.96	4,560.93	3,219.48	3,219.48	26,829.00	
Workers' Compensation	246.34	410.56	3,777.15	5,994.18	21,349.12	8,375.42	28,574.98	13,384.26	82,112.00	
									<u>192,373.00</u>	