

## POSITION DESCRIPTION

POSITION TITLE: Service Worker I

DEPARTMENT: Public Works

REPORTS TO: Foreman/Sanitation  
Foreman/Streets  
Foreman/Grounds  
Equipment Operator

EXEMPTION STATUS: Non-Exempt

### MAJOR FUNCTIONS:

Routine work consisting of manual tasks requiring minimal special training and experience. Ability to efficiently conduct heavy physical labor; primarily in an outdoor environment. Work is under immediate supervision and direction of an Equipment Operator or Foreman, who lays out the details for specific assignments and checks the work in progress and upon completion.

### DUTIES AND FUNCTIONS:

1. Maintain rights-of-way and City facility grounds by means of brush cutting, mowing, edging, weedeating, trimming, sweeping sidewalks, sweeping gutters, and litter control using both hand tools and powered tools.
2. Sanitation work including household solid waste collection, pick up refuse containers, dump contents into truck, and replace containers.
3. Sanitation work including yard waste collection, pick up piles of brush, loose debris, bagged or containerized debris and other materials, place in truck.
4. Clean trucks, equipment, tools, and refuse containers.
5. Perform a variety of other heavy manual work in connection with various construction projects and maintenance functions.
6. Maintain drainage system including gutters, culverts, ditches, swales, retention/detention areas, and other drainage structures as directed.
7. Maintain road beds and road surfaces by placement of approved materials in washouts, depressions, and potholes as directed.
8. Assist in the construction and erection of street signage and barricades.
9. Perform custodial duties pertaining to cleaning and maintaining City buildings and facilities including sweeping, vacuuming, cleaning restrooms, cleaning toilets, cleaning showers, cleaning windows, dusting, replacing paper goods, emptying trash containers, minor repairs, minor painting, and other functions normally associated with custodial services.

10. Perform other related work as may be required and/or assigned.

MINIMUM QUALIFICATIONS:

Willingness to perform routine manual work. Excellent physical condition.

Graduation from a standard high school or possession of a general equivalency diploma (GED). Appropriate work experience may be substituted for this requirement.

Ability to speak standard English, understand oral instructions and to read and write.

Possession of a current Florida driver's license and ability to operate standard-equipped City vehicles.

PHYSICAL REQUIREMENTS:

Ability and stamina to lift heavy articles and equipment weighing routinely up to 40 pounds. Ability to work in varying environmental conditions including natural heat and cold and harsh weather conditions. Ability to bend over, kneel, and stoop to do the required work. Ability to carry and move tools and equipment without assistance.